



St Helen Without Parish Council

Working for You

Clerk to the Council: Laurie-Jane Cann
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NOTICE OF FULL COUNCIL MEETING

Notice is hereby given that a meeting of
St Helen Without Parish Council will be held on:

Date: Thursday 6th August 2026

Time: 6.00pm

Venue: Shippon Church Hall

Members of the public and press are welcome to attend.

AGENDA

FC/26/019 – Apologies for Absence

To receive apologies for absence.

FC/26/020 – Declarations of Interest, Dispensations, Gifts and Hospitality

To receive declarations of interest relating to items on this agenda.

FC/26/021 – Public Participation

To receive representations from members of the public in accordance with Standing Orders.

FC/26/022 – Reports from County and District Councillors & MOD

To receive reports from:

- a) County Councillor James Plumb
 - b) District Councillor Robert Clegg
 - c) MOD Station Staff Officer David O'Hara (Lead Cllr S Rusby)
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FC/26/023 – Approval of Minutes

To approve the minutes of the Full Council Meeting held on 22 June 2026 as a correct record
(Appendix A).



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FC/26/024 – Clerk's Report

To receive the Parish Clerk's Report (**Appendix B**) and note actions undertaken since the previous meeting.

FC/26/025 - Parish Maintenance and Environment

- a) Overhanging Vegetation – 74 Barrow Road
 - b) Tree Replacement Proposals – Chris Taylor Arboricultural Services
 - c) Sandleigh Recreation Ground (Lead Cllr Littleboy)
 - To receive an update on the Annual Inspection and Inspection protocol
 - d) Grounds Maintenance
 - Highway Verges (Lead Cllr Littleboy)
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FC/26/026 –Traffic and Highways (Lead Cllrs M Rusby & V Talbot)

To receive updates regarding:

- a) Shippon Village Gate
 - b) Traffic on Barrow Road
 - c) Speed Watch (Lead Cllr Rusby)
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FC/26/027 – Planning Matters

To consider planning applications received, note planning decisions and appeals and to receive updates regarding Joint Neighbourhood Plan and Dalton Barracks Development: (Leads Cllr M Rusby, Cllr Lane-Evans & Cllr V Talbot):

- a) **P26/V2294/HH** - 71 Besselsleigh Road, Wootton (04/08/2026)
 - b) **P26/V1836/HH** - 90 Barrow Road, Shippon (06/08/2026)
 - c) **P26/V2507/HH** - 3 Elm Tree Walk, Shippon (10/08/2026)
 - d) Joint Neighbourhood Plan - To consider options for the JWSHWNP following the decision on the unitary authorities (Lead Cllr Bahu):
 - e) Dalton Barrack Development (Lead Cllr Bahu):
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FC/26/028 –Projects

- a) To receive a progress update regarding Community Orchard:
 - Grant Funding Update

To consider any recommendations requiring Council approval.



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- b) To receive a progress update regarding Microsoft 365 Migration (**Appendices C, D, E, F&G**).

FC/26/029 – Finance

- a) To consider the Finance Report (**Appendix H**), including:
- Payments requiring Council approval
 - Payments made since the previous meeting
 - Receipts
 - Outstanding liabilities
 - Bank reconciliation
 - Budget monitoring
 - Reserves position
 - Financial Check (Lead Cllr Littleboy)

- b) Parish Expenditure by Settlement (**Appendix I**)

To consider whether financial information can be presented to show expenditure attributable to Dry Sandford, Cothill and Shippon, and discuss how this information may assist future budget planning and investment across the parish.

FC/26/030 – Governance

To receive updates regarding:

- a) Review of Council Policies
b) Local Government Reorganisation

To receive an update on Local Government Reorganisation and consider any implications for the Parish Council.

- c) Community Engagement – Shippon Communications

To consider methods of improving communication with residents in Shippon, including the distribution of Council notices and the provision of public noticeboards (**Appendix J**).

FC/26/031 – Correspondence

To note significant correspondence received since the previous meeting.

FC/26/032 – Grant Applications

- a) Wootton and Dry Sandford Community Centre (WADS) Summer Fest 2026 (**Appendix K**)

To consider an application for a grant of **£200** from Wootton and Dry Sandford Community Centre towards the WADS Summer Fest to be held on 18 August 2026, in accordance with



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the Parish Council's Grants Policy. Members are asked to determine whether to approve the application.

b) Cotfest (**Appendix L**)

To consider an application for a grant of £100 from the organisers towards the cost of a caller for a Scottish Dancing or reeling session on the 23 August 2026, in accordance with the Parish Council's Grants Policy. Members are asked to determine whether to approve the application.

FC/26/033 - Community Library

To receive a proposal from Cllr Pat Lane-Evans regarding the Community Library and to consider any actions arising.

FC/26/034 – Items for Future Agendas

To note items requested for consideration at future meetings.

No discussion or decision shall take place under this item.

FC/26/035 – Date of Next Meeting

To note that the next meeting of the Full Council will be held on Thursday 17 September 2026.

Signed: *L. Cann*

Laurie-Jane Cann
Clerk & Responsible Financial Officer

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